



Commuter Spending Account (CSA) Debit Card

Easy Access to Commuter Benefit Funds

The WageWorks® Commuter Spending Account Debit Card is a convenient, reloadable card that's available for qualified Transit or Parking purchases. Your card will be automatically provided when you enter your payroll deduction amount through your Spending Accounts by WageWorks™ ordering platform. Remember, qualified expenses are determined by the IRS.



Your card can be used for debit or credit transactions to make qualified transit or parking purchases. Debit purchases can be made where Debit Visa® cards are accepted by entering the PIN associated with your card. Credit purchases can be made where Visa is accepted by selecting "Credit" at the time of purchase. Your card cannot be used for cash advances or to make cash withdrawals. Funds loaded from your transit spending account cannot be used to purchase parking products or vice versa. But, don't worry, your card knows which product you're purchasing!

- **Transit:** The WageWorks Commuter Spending Account Debit Card can be used at Transit Agencies, fare vending machines, kiosks and designated transit retail centers that sell only transit passes, tickets, fare cards, and van pool passes. The card cannot be used at retail locations (gift shop, pharmacy, etc.) that sell products other than transit media. **Note:** Paper claims for transit reimbursement are not allowed, per IRS regulations.
- **Parking:** The WageWorks Commuter Spending Account Debit Card can be used at parking facilities nationwide.

How to Order

- Log into your employer's benefits enrollment system.
- Go to your Commuter Benefits page and enter your per pay period deduction.

Questions?

If you have questions about your card, call WageWorks' dedicated Commuter Spending Account Debit Card Service Center at 1-888-557-3156. Customer service representatives are available Monday - Friday from 8:00 a.m. to 8:00 p.m. ET to answer questions about balances and transactions, card activation and lost/stolen cards. Spanish-speaking representatives are also available.





Commuter Spending Account (CSA) Debit Card FAQs

Where can I use the Commuter Spending Account Card?

The card can only be used for qualified Transit and Parking purchases, as outlined by IRS regulations, and where Visa® cards are accepted. For Transit, the card can be used at transit agencies, fare vending machine, kiosks and designated transit retail centers that sell only transit passes, tickets, fare cards and vanpool passes. The card cannot be used at all retail locations (i.e., gift shops, pharmacies, etc.) that sell products other than transit media. For Parking, the card can be used at qualified parking facilities nationwide.

How do I use the card?

Your card can be used for debit or credit transactions to make qualified transit or parking purchases. Purchases can be made where Visa® is accepted by selecting "Credit or Debit" at the time of purchase. Your card cannot be used for cash advances or to make cash withdrawals.

How are funds from my Transit or Parking account loaded onto my card?

Your available account funds are loaded on your card following each payroll cycle and are immediately available for use. Your card can be loaded with funds for both transit and parking purchases; however, the funds loaded are specific to each account type. This means you cannot use transit funds to pay for parking expenses or vice versa.

What is the minimum or maximum amount that can be loaded on the card?

Reimbursement amounts are subject to your available payroll deduction amount as well as IRS monthly limits or your employer's Plan maximums for transit and parking, whichever is less.

If I pay out of pocket for my transit pass instead of using my card, can I submit a paper claim for reimbursement?

No. Submitting a paper claim for transit expense reimbursement is not allowed.

Who do I contact if my card is declined?

Contact the WageWorks Participant Solution Center at 1-888-557-3156. Account representatives are available Monday–Friday, 8:00 a.m. – 8:00 p.m., Eastern Time, excluding holidays.

Before I make a purchase, how do I check the available balance in my Transit or Parking spending account?

You may check your balances on the WageWorks Spending Account website at <https://myspendingaccount.wageworks.com> or by contacting the WageWorks Participant Solution Center at 1-888-557-3156. Account Representatives are available Monday–Friday, 8:00 a.m. – 8:00 p.m., Eastern time, excluding holidays.

CSA Eligible Expenses

- Bus
- Transit
- Subway
- Train
- Ferry
- Vanpool
- Parking at or near work
- Parking at or near public transit to get to work

This document provides an overview of the Commuter Spending Account Debit Card and is not inclusive, nor a guarantee of eligibility or payment. Please see your company's plan documents for specifics regarding your plan. If any conflict arises between this brochure and your plan documents, the terms of your company's plan will apply.