

# COM Key Milestone – June 2021

| Key Milestones   | Owner        | Dates   |
|--|--------------|---|
| Funding Profile due date   | Client       | April 1, 2021   |
| Recommended communication begins with current members & eligible employees   | Client       | Early April   |
| Current eligible employee demographics loaded into new platform  | HealthEquity | April 10, 2021  |
| Commuter ordering period begins via new member's account   | Members      | April 11, 2021  |
| Commuter ordering period ends via new member's account   | Members      | May 10, 2021  |
| Payroll report made available in the ER Site   | HealthEquity | May 13, 2021  |
| First funding invoice  | HealthEquity | May 15, 2021  |
| Fulfillment of member's commuter order, vouchers or commuter debit card and QuickStart Guides <i>(as applicable)</i> | HealthEquity | Mid/Late May<br>(approximately 10-15 days after your enrollments are processed) |
| Transit funds loaded to Commuter debit cards   | HealthEquity | May 20, 2021  |
| Parking funds loaded to Commuter debit cards   | HealthEquity | June 1, 2021  |
| Spending Account Card by WageWorks disabled  | HealthEquity | June 1, 2021  |
| <b>Go Live Date!</b>   |              | June 1, 2021  |
| First monthly administration service fee invoice   | HealthEquity | June 23, 2021   |
| Commuter pre-tax balances transferred as a credit  | HealthEquity | Late June/Early July 2021   |