

# COM Key Milestone – July 2021

Key Milestones	Dates
Funding Profile due date <i>(if applicable)</i>	May 1, 2021
Current eligible employee demographics loaded into new platform	May 10, 2021
Recommended communication begin with current members & eligible employees	Early May 2021
Commuter ordering period begins via new member's account	May 11, 2021
First funding invoice	May 15, 2021
Order Form due date <i>(if applicable)</i>	June 1, 2021
Commuter ordering period ends via new member's account	June 10, 2021
Fulfillment of member's commuter order, vouchers or commuter debit card and QuickStart Guides <i>(as applicable)</i>	Mid/Late June 2021 (approximately 10-15 days after your enrollments are processed)
Complete client website training	Late June 2021
<b>Go Live Date!</b>	July 1, 2021
First monthly administration service fee invoice	July 23, 2021
Commuter pre-tax credits balances transferred	Late July/Early August 2021