

HRA Key Milestone – December 2021

Key Milestones	Dates
Current eligible employee demographics loaded into new platform	October 12, 2021
Recommended communication begins with current members and eligible employees	October 13, 2021
First date to begin entering new plan year enrollments in the client portal or sending in new enrollment files	October 15, 2021
Deadline for enrollments to be loaded for debit card delivery for the first day of the new plan year <i>(if applicable)</i>	Week of November 1, 2021
Order Form & Funding Profile Due Date <i>(if applicable)</i>	November 1, 2021
Mailing of new healthcare debit cards ¹ <i>(if applicable)</i> and QuickStart Guides	Mid-November 2021 (Approximately 10-15 days after your enrollments are processed)
Go Live Date!	December 1, 2021
First funding invoice	December 5, 2021
First monthly administration service fee invoice	December 23, 2021
Remaining member funds rollover to new accounts <i>(only applies if you offer this plan design)</i>	Timing will vary based off your plan design / setup

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