

HRA Key Milestone – January 2022

Key Milestones	Dates
Current eligible employee demographics loaded into new platform	November 12, 2021
Recommended communication begins with current members and eligible employees	November 13, 2021
First date to begin entering new plan year enrollments in the client portal or sending in new enrollment files	November 15, 2021
Deadline for enrollments to be loaded for debit card delivery for the first day of the new plan year <i>(if applicable)</i>	Week of December 1, 2021
Order Form & Funding Profile Due Date <i>(if applicable)</i>	December 1, 2021
Mailing of new healthcare debit cards ¹ <i>(if applicable)</i> and QuickStart Guides	Mid-December 2021 (Approximately 10-15 days after your enrollments are processed)
Go Live Date!	January 1, 2022
First funding invoice	January 5, 2022
First monthly administration service fee invoice	January 23, 2022
Remaining member funds rollover to new accounts <i>(only applies if you offer this plan design)</i>	Timing will vary based off your plan design / setup

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